SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

PATNA COLLEGE

OFFICE OF THE PRINCIPAL, PATNA COLLEGE, PATNA UNIVERSITY, ASHOK
RAJPATH, PATNA
800005
www.patnacollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2019

10-10-2019 09:38:15

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Patna College, one of the oldest colleges of India was established on January 9, 1863 in a Dutch Factory Building with sprawling lawns and beautiful panorama located on the bank of rivers Ganga in Patna. Against the background of the resolution of Governor General Lord William Bantinck's Council in 1835 and the Despatch of Sir Charles Wood in 1854 together with the desire and demand of liberal and enlightened Indians, modern educational system was introduced in India and it found its way in Bihar in the form of Patna College.

The evolution of Patna College is synonymous with the history of the growth of modern education in Eastern India. The foundation of the college in 1863 was inspired by the British effort to promote higher education in India after the historic Act of 1858, and also by the spirit of the new learning and new awakening that emerged as a result of the Indian Renaissance of the 19th Century.

Interestingly, the college is the mother of all colleges in Patna University, the seventh oldest University in the Country as it gave birth to Law College, Engineering College, Science College, Training College and Patna Medical College. Starting as Patna Collegiate School in 1862, Patna College was born on January 9, 1863. The College was housed in the Dutch Factory Building of the 17th Century and it still carries exquisite wall sculptures, meticulously executed. In fact, present day Patna College is a cluster of beautiful buildings presenting a mélange of Gothic, Romanesque and Renaissance architecture.

Among the leading alumni of closing years of the 19th Century and beginning of the 20th Century was Dr. B. C. Roy the eminent doctor and the first Chief Minister of West Bengal after Independence. Sachchidanand Sinha, one of the makers of modern Bihar and the interim President of the Constituent Assembly of India, graduated from this college.

Vision

To make patriot, dutiful, honest, inquisitive, skilled, disciplined, rational and responsible citizen of India who can face the challenges of his life and profession with integrity

Mission

1.   To make the Campus a safe place for students where they can live, learn, think and interact fearlessly.

2.   To make students sensitive towards environment and social obligations.

3.   To provide quality education so that a skilled professional can be made who could compete and survive in this challenging atmoshphere.

4.   To sensitize students towards gender equality, respect for women, respect for human rights and respect

for labour.

5.   To be a provider of globally competitive proficient professional.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1.   Patna College is located in the Capital City of Bihar. In ancient period Patna was known as Patliputra, which was the capital of the Mauryan Empire. In medieval period it was known as Azimabad, an important centre of Islamic studies. This city is associated with Chanakya, Ashoka, Aryabhattta, Shershah, Rajendra Prasad, Shri Krishna Singh etc.

2.   Established academic legacy of 156 years.

3.   It was the oldest college of erstwhile Bihar and Orisa province.

4.   The has a residential character. There are four hostels on the campus in which about 400 students can be accommodated. There is also a welfare minority hostel on the campus. Patna College has a separate hostel for minority students.

5.   Patna College Library is well equipped with about 1 lakh books and rare manuscripts. Perhaps no other College library can compete with the Patna College library as far as the collection of the books and periodicals are concerned.

6.   Patna College is co-educational college where both boys and girls learn and interact freely which helps develop intellectually and socially to both genders.

7.   Patna College is located in the heart of the city and is very well connected by city transportation system. Students from every corner of the city can easily reach the college.

8.   Patna College has got adequate physical infrastructure; most building of this college are heritage sites on the banks of the Ganges in their own right.

9.   Cordial relationship between students and teachers.

10.   Contributed to the freedom struggle. Many icons like Ramdhari Singh Dinkar and Jay Prakash Narayan continue to inspire our students and teachers.

11.   Alumni have outstanding contributions in academic, bureaucracy, politics etc.

12.   Time tested and diversified academic and research activities with student centric approach.

13.   Patna College attracts the best talents from different parts of Bihar and neighbouring states.

14.   Patna College has highly qualified teachers and majority of the teachers are having doctorate degree.

15. Many teachers are Ph.D. examinations, paper setters and members of the BOS, Senate and Syndicate.

16. The College strictly maintain academic and examination calendar

Institutional Weakness

1. Building of Patna College is 156 yrs. Old, which requires regular maintenance. The College does not receive/has separate fund, for maintenance work. In the absence of funds, the college is not able to maintain its buildings.
2. Furnitures of the college are also very old and deteorating which needs to be replaced with new furnitures. In the absence of financial resources, replacement/buying of new furniture is a major problem.
3. The College is running three Vocational Courses – BMC, BCA and BBA for these courses, there is no single sanctioned post for teachers – All the Courses are run by hiring guest faculties.
4. No independent source of finance. The College is fully dependent upon university for any kind of developmental activities.
5. Absence of cafeteria and canteen facilities.
6. Short tenure of Principal is another weakness. Frequent changes in leadership affects developmental activities of the college.
7. The College has inadequate infrastructure for sports activities.
8. The College lacks teaching faculties. Currently the college has 25 faculties (regular) as against 75 sanctioned teaching posts.
9. Patna College lacks ICT facilities.
10. Most of the structures are old and have limited options for further expansion.
11. The placement cell of the college is not working properly. There is lack of record keeping with regard to placement of its students.
12. The College is not able to organize Alumni meets on regular basis. Since last few years, college is not organizing alumni meets because of some unavoidable reasons.

Institutional Opportunity

1. Patna College is located in a Dutch Building which is adorned with Dutch architecture and sculpture. The embassy of the Netherlands may be contacted for its preservation.

2. As more than 90& of the college teachers are Ph.D. degree holders and most of them have keen interest in research, therefore, by virtue of research oriented human resources, the college has better opportunities for acquisition of more and more projects to strengthen its research base.

3. Language departments having competent teachers to develop writing skills among students for their absorption in entertainment industry.

4. Effort to reach out to our distinguished alumni occupying positions of eminence all over India for extending their help and cooperation in implementation of various development programmes of the university.

5. Provide a wholesome campus environment creating public spheres for discussion, debate and dialogue.

6. Develop co-curricular talents among students to enable building of self-worth and confidence.

Institutional Challenge

1.   To fill up all the vacant posts of teaching and non-teaching staff.

2.   To create more endowments for awarding scholarships to bright students for pursuing courses in India and abroad.

3.   Taking initiatives to generate financial resources for the college.

4.   Expand ICT literacy among stakeholders to more towards the paperless organization.

5.   To declare zero tolerance towards violence and vandalism.

6.   Sensitizing our stakeholders including faculty, administrators, employees and students towards non-discriminatory practices related to gender, caste, class, disability and to take necessary remedial action against its breach.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Patna College an epitone of education in the entire eastern region the country. (It is a rich blend and best merge of traditional, vocational and professional courses offering a variety of choices to the students) to pick the best option in the accomplishment of their needs. (Almost all the departments in the college offer courses from UG, PG to Ph.D.) Being the most important constituent of Patna University, it enshrines human development, patriotism, rationality, responsibility in its miss vain.

From the beginning itself it has strived hard to equip the students with suitable knowledge and skills to make themselves competent enough to achieve desired results. (It has also encouraged the students to acquaint themselves with the academic knowledge and festering them to be technically efficient simultaneously).

(keeping abs cast the changing needs and trends in the education and technology, Patna College has been making efforts in encompassing the best topics, relevant in the curricula thinking the employoability of the students).

The college provides necessary infrastructure and flexibility in the adoption of the pedagogy of their ocean. Teaching methods used by the teachers is a judicious mix of traditional and ICT enabled teachings by taking peer-active initiatives and adapting itself in the global change in the field of education it plays a pivotal role in the effective curriculum delivery. Using the right use of feedback mechanism in the college, it tries to strikes a balance between the objectives and effective implementation of the initiatives in the fulfillment the

needs in a derived manner.

Teaching-learning and Evaluation

The admission Process is advertised in regional newspaper of University Website. The admission process is online and it is done through entrance test. As per rules of the Patna University and reservation criteria of the state government. For professional courses, admission process comprises of Entrance Test followed by Interview. The College stands by its unwavering commitment to National Policy of diversity and inclusion of SC/ST/OBC, Women, differently abled and students of all strata of society. The academic calendar is formulated by Patna University. A Centralized routine prepared by routine in charge of the college is sent to each department. Heads of the department in consultation with teacher, finalize the departmental routine in consonance with centralized routine. Faculties conduct group discussions, quiz, debates, presentation on different topics by students in class to help the students understand the curriculum better.

Apart from regular class various other problem solving method of teaching learning via CIA, field work, Internship are followed.

The College follows the process of Continuous assessment of students using direct of indirect method by evaluating their marks in the exams and tests conducted by University & College. The nomination board of the University manage the issues related to examinations. The mechanism of Internal assessment in Transparent and it has instituted a transparent mechanism for handling students grievances. Results are available on the University website.

The College emphasis on developing human values and fosters global competency with focus on national development in all its programmes.

Research, Innovations and Extension

Patna College, Patna is one of the oldest and well-known college of the Patna University, where research and extension activities have been undertaken since long time. For example – Geography Department has received assistance SAP by UGC. Currently two minor research projects funded by UGC are underway by the college faculties. In past other faculties have received funds for research work. Large number of students have completed Ph.Ds under the supervision/guidance of the highly qualified faculties of the college. Large number of students are enrolled in Ph.Ds under different faculties of the college.

The College has a good culture of research faculties of the college are engaged in research and publications in their respective areas. In the last five years, large number of research work were published by college faculties in different national and international refereed journals.

Faculties of the college have also written some books. The College has been actively involved in

extension work since long time, which are carried by NCC and NSS. NCC and and NSS of the College is well-known and highly respected body. Both the bodies undertakes various socially usefull programmes on continuous basis.

Infrastructure and Learning Resources

Patna College established in 1863 and situated on the bank of sacred river Ganga, is the oldest institution of higher education in Bihar. The College Main Building called Administrative Block has Principal Office and some departments like Philosophy Department, Economics Department and Sociology Department, Some Departments of Patna College like Department of Maithili, Arabic Department and Persian Department are located in Vanijya Mahavidyalaya. In the buildings of this college, some P.G. Departments including Geography are also being run. The College has 5 residential hostels – Jackson, Minto, New, Iqbal and Nadvi Hostel. Nadvi Hostel is run by welfare department of Bihar. The College has NCC Office and distinctively houses the official residence of the Vice-Chancellor of Patna University.

The College entering to the Post-PG needs runs both traditional as well as Vocational Courses including BBA, BCA and BMC. All the students are admitted after entrance test. They are imparted instructions using lecture method, problem-solving method and audio-visual aids and other methods.

'Gyan Mandir' the library of Patna College is regularly replenished with relevant books. Patna College is being a constituent college of Patna University is extended help by the University Library. Accordingly, University is in the process of extending shodhganga, omnibus and ILMS automation facility to Patna College Library. The Library has adequate number of Computers.

Patna College, believes in overall personality development of the students. It seeks to maintain a balance between body and mind. To this end, it frequently organizes sports and cultural activities and has a permanent infrastructure and administrative set-up. It has three playgrounds and several items for sports.

To cope with complex changes and emerging needs of the post-globalised world, the college ubiquitously rely on IT facilities. It has sufficient number of computers. Which are equipped with Wi-Fi facilities. By June Language lab and Media Lab will be put in place.

There are established systems and procedures for maintain and utilizing physical, academic and support facilities – Laboratory, Library, Computers & Classrooms, Patna College gives a certain percentage of tuition fees on the contingency grant to the various departments.

Student Support and Progression

Keeping in view the Welfare and interest of the students of various socio-cultural groups, a number of cells have been created.

1.	Minorities Cell

2.	SC/ST Cell

3.	OBC Cell

4.	Grievance Redressal Cell

5.	Anti Ragging Cell

6.	Sexual Harassment Cell

7.	Gender Sensitization Cell

8.	Placement Cell

All these cells are active and the problems related with the cell are resolved. The discipline Committee reviews students discipline related issues and tries to resolve the crisis at its own level.

Placement Cell works for providing job opportunities to the college students. Sometimes job fairs are also organized in the college campus.

Governance, Leadership and Management

The Patna College has a well-defined organizational structure with Statutory bodies, Non-Statutory bodies and Principal, Head of Departments, Faculties and Staff Council, all exemplifying participative management practices and effective decision making in their functions under the Principal. The Powers and Functions of all Statutory bodies and head of Departments are well defined in the College Act. Qualified and competent administrators provide effective governance and leadership at all levels.

The Statutory Process available at different levels receives representation from diverse stake holders, which includes representatives from students and research scholars, teachers, experts and members of the civil society. The teachers of the college are appointed as Dean, Students' Welfare, Librarian and Members of different Statutory Committees. All important issues are clearly discussed at the different fora before taking final decisions. The minutes of the meeting of all committees are communicated, maintained and uploaded in College Website.

Effective grievance redressal mechanism functions, College has efficient Anti-Ragging Committee, Internal Complaint Committee, Grievance Redressal Cell for students, teachers and non-teaching staff.

College has adopted a proactive approach towards attaining holistic education and development of students studying in different programmes. Development of the students is ensured through different student bodies like Patna College Students Union, NSS, NCC, Sports and Cultural Boards.

As a part of e-governance, Patna College has partially automated admission, Registration and

Examination. Resource Mobilisation is through Aids from UGC, State Government and through fee deposits, alumni support. Financial audit is conducted through internal audit, Government audit and audit team deputed by the Accountant General (AG) of Bihar.

Institutional Values and Best Practices

Patna College is a co-educational institution working on the principle of inclusive development. The different programmes and the courses run by college are very useful for the students.

The different cells of the college exclusively deal with the problems of the marginalized sections of College. College lays emphasis on green campus and environmental sustainability and integrated teaching formula as the best practices.

The core values of the college are excellence in higher education, maintaining professional ethics, social responsibility, participatory governance and promotion of National and Constitutional Values.
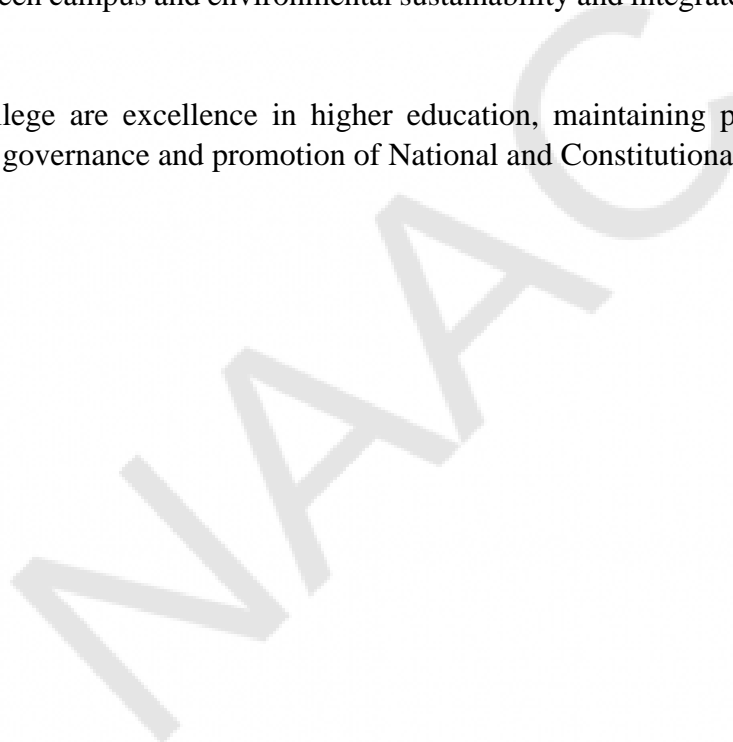
2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PATNA COLLEGE
Address	Office of the Principal, Patna College, Patna University, Ashok Rajpath, Patna
City	PATNA
State	Bihar
Pin	800005
Website	www.patnacollege.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	RAMA SHANKAR ARYA	0612-2671589	9835463960	0612-2671589	patnacollege.pu@gmail.com
IQAC / CIQA coordinator	SURENDRA KUMAR	-	8709884577	-	kumarsurendra850@gmail.com

Status of the Institution	
Institution Status	Constituent

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	09-01-1863

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Bihar	Patna University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-11-1956	View Document
12B of UGC	02-11-1956	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Office of the Principal, Patna College, Patna University, Ashok Rajpath, Patna	Urban	27.5	51577

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BBA,Economics	36	Intermediate	English + Hindi	60	57
UG	BA,Economics	36	Intermediate	English + Hindi	600	74
UG	BA,Geography	36	Intermediate	English + Hindi	600	95
UG	BA,History	36	Intermediate	English + Hindi	600	83
UG	BA,Political Science	36	Intermediate	English + Hindi	600	91
UG	BA,Sociology	36	Intermediate	English + Hindi	600	59
UG	BCA,Mathematics	36	Intermediate	English + Hindi	30	29
UG	BA,Mathematics	36	Intermediate	English + Hindi	600	7
UG	BA,Psychology	36	Intermediate	English + Hindi	600	29
UG	BA,English	36	Intermediate	English + Hindi	600	94
UG	BA,Maithili	36	Intermediate	English + Hindi	600	3
UG	BA,Sanskrit	36	Intermediate	English + Hindi	600	3

UG	BA,Philosophy	36	Intermediate	English + Hindi	600	19
UG	BA (Journalism),Hindi	36	Intermediate	English + Hindi	60	59
UG	BA,Hindi	36	Intermediate	English + Hindi	600	46
UG	BA,Urdu	36	Intermediate	Urdu	600	7
UG	BA,Persian	36	Intermediate	Urdu	600	1
UG	BA,Arabic	36	Intermediate	Urdu	600	0
UG	BA,Bengali	36	Intermediate	Bengali	600	0
UG	BA,Statistics	36	Intermediate	English	600	4
PG	MA,Geography	24	Graduation	English + Hindi	20	19

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3				14				43
Recruited	0	0	0	0	0	0	0	0	20	5	0	25
Yet to Recruit				3				14				18
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				115
Recruited	60	5	0	65
Yet to Recruit				50
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	11	3	0	3	1	0	20
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	1	0	4

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	48	8	0	56

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	530	22	0	0	552
	Female	71	2	0	0	73
	Others	0	0	0	0	0
PG	Male	16	0	0	0	16
	Female	3	0	0	0	3
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	70	73	71	94
	Female	2	3	3	5
	Others	0	0	0	0
ST	Male	7	2	5	7
	Female	0	1	0	3
	Others	0	0	0	0
OBC	Male	290	365	347	329
	Female	28	22	28	39
	Others	0	0	0	0
General	Male	105	105	122	122
	Female	7	7	11	26
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		509	578	587	625

10-10-2019 09:38:24

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 21

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1429	1330	1325	1479	1491

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
385	385	385	385	385

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
525	474	569	534	537

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
33	30	31	29	33

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
61	60	60	60	60

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 56

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
91.33	101.95	102.05	150.26	141.46

Number of computers

Response: 56

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The faculty explores the problems and needs of the students before the commencement of every semester and plans the curriculum as prescribed by the university in such a way that it includes a wide variety of activities and sub activities related to the prescribed syllabus. As Patna College, also once called as the "Oxford of the East", is affiliated to Patna University, the curriculum of the College is enriched with the best faculties, staff, students and the syllabus too is modified and updated as per the needs and requirements of the present time.

The effective delivery of the curriculum includes a simple variety of things from the recruitment of skilled faculty, supervision and revision through periodic meetings with the principals, faculty and student committee meetings. The heads of each department allot workload at the beginning of every semester. On which time table is prepared.

Through a series of interactive sessions like group discussions, powerpoint presentations, quizzes, debates etc. are conducted to boost up the spirit of young minds towards a positive goal.

The following are the attempts of the college towards curriculum planning & development.

- CBCS model in some depts. of the college are put in place.
- Preparing a planned mark schedule keeping in mind the weightage given for each paper & the no. of hrs. allotted as per the University means. Replenishing the library with books of changed syllabi every year.
- Using ICT for the effective delivery of lecture/teaching purpose.
- An interval assessment through tests, assignments, group discussions are followed here.
- Periodic tests are conducted in the effective delivery of the curriculum and assessment of the students.
- The computer laboratory and the laboratories as per the requirements of the respective departments are upgraded from time to time to suit the needs of the people concerned.
- Internet based assignments and activities are allotted to the students of the respective depts. both at the undergraduate & postgraduate level to make them aware of the latest knowledge and acquaint themselves with it.
- Special Classes arranged for the students to develop their personality and have their soft skills to equip them to compete with others in the job market.
- Freedom has been provided to the teachers to adopt any teaching-learning method which apprehends the persons concerned with full efficacy.
- Skill Development Courses are being offered to enhance the capabilities of the students.
- The feedback received from the students is seriously considered and the problems on their part are correctly and gainfully rectified to readdress as far as possible.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 51.28

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	1	1	0

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 50

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 1

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Patna College is an epitome of education in the eastern part of the country. Its curriculum is especially designed to come serve the students socially, culturally and professionally. From the time immemorial it has been working as a centre for minimizing the disparities caused due to prolonged existence & following of ill-norms of the society relating to gender biasness & sensitizing the people towards environmental sustainability and transmitting the values, ethics in moulding the young minds towards being responsible citizens in nation building. Some of the programmes are BBA, BCA, BMC and even in regular courses like

Philosophy, Economics, Sociology, English and Hindi topics mentioned above have been taught in raising consciousness in a positive manner. Besides these particular programmes, syllabus revision has been undertaken from time to time to integrate value added courses across different programmes offered by the University.

In the new CBCS Syllabus introduced in 2018 the ability Enhancement Compulsory Courses (AECC) includes the subjects of gender sensitization, environmental sustainability, human values and professional ethics. However, a part from their specific interventions by the University, these areas also occur as topics in different courses of different programmes. The Courses on human values and professional ethics, gender sensitivity, environmental studies are embedded in the curricula of all UG Programmes also.

Many programmes of Humanities and Social Sciences have courses comprising environment, gender, human values and ethics like BA (Philosophy) have courses on human rights & feminism; Gandhian Thought, Vivekanand, Socrates, Applied Ethics, Logical and Political Philosophy. BA (English) has major focus on feminism as a part of syllabus too, Apart from it has Eco criticism & Dalit study ect.

Apart from its presence in these areas, these topics also from an important part of the syllabus in different courses and different programmes as well. Mainly, these topics are embedded in the curricula of all UG programmes.

Moreover, a separate Gender Sensitization Cell has been constituted at the college level to deal with the gender related issues, soughting out problems, provide justice and instilling gender equity among the students.

In the second and third year syllabus of the students belonging to economics dept. at UG level, a large chunk of the syllabus covers the topics of environmental study and its sustainability, conservation and preservation through market mechanism.

Special lectures, conferences and seminars are held frequently for better culture enhancement, spreading the feeling of brotherhood, market for different caste & religion, opposite genders, trans-genders for a good formation of society enhance each and every stakeholder learns to live in harmony and contribute the nation in the best way possible.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 2.38

1.3.3.1 Number of students undertaking field projects or internships

Response: 34

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B.Any 3 of the above

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: D. Feedback collected

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 1.89

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	19	30	38	17

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 74.78

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
587	587	509	563	633

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
770	770	770	770	770

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 94.03

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
341	380	347	359	383

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The classes are generally heterogeneous as the institution admits students from all walks of life.

The college assesses the knowledge and competence levels of the students at the time of their admission into the under graduate and post graduate programme. So that the instruction could he geared to their needs and capabilities.

- Teachers are also able to get the pulse of the students learning capacity in the introductory classes through interaction and questioning in their respective subjects.
- A bridge course is conducted for the students to tackle difficulties in languages, computers and such similar subjects.

For example, the department of English adopts a bilingual approach to make the students overcome their hesitation towards English.

- Slow learners are constantly encouraged to meet up with their mentors for extra classes to take up assignments to gather in-depth knowledge about the subject.
- Teachers also help these students by one to one discussion. The advanced learners are encouraged to participate in seminars, arrange quiz for the juniors and their peers to motivate the other students.
- The advanced learner is given production leadership, class monitoring and coordination etc.

2.2.2 Student - Full time teacher ratio

Response: 43.3

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

Response: 00

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

College has made provision in structure of all programmes to give students experience and participate in project work, assignment, quiz, presentation etc. as integral part of CIA in all programmers.

Students centric methods are adopted by the departments to provide experience and to participate in learning experience.

- Computer lab/ Practical classes are held in Computer Science department (BCA), BBA and in the Department of Economics.
- Department of sociology encourages students for field work in slums.
- Historical Tour (Department of History).
- Film study, editing of college magazine by department of English.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 36.36

2.3.2.1 Number of teachers using ICT

Response: 12

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 1429

2.3.3.1 Number of mentors

Response: 1

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovation and creativity are becoming increasingly important for the progress of the students in the 21st Century. Class rooms develop creative approaches and find new methods, solutions and practices to grab the attention of the students. The departments of Patna College do lots of innovation and creative activities to enhance the learning capabilities of students.

- The teachers use various teaching techniques like participation learning and problem solving methodology to solve student's problem, which strengthen the students understanding of the subject.
- The teachers organize spontaneous interaction and informal classes among the students and allow a free discussion.
- Some departments like Geography and Psychology organize educational trip for the students.
- Students are given case studies to develop their reviews on the respective case.
- The college organizes memorial lecturer to strengthen the subject understanding of its teaching.
- To promote creative and innovative sprit, the college organizes functions internally as well as sends students to participate in debates, youth festivals and competitions, etc.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 51.15

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 93.33

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
30	30	31	29	25

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 12.09

2.4.3.1 Total experience of full-time teachers

Response: 399

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 6.41

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	1	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0.98

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Patna college is one of the oldest higher educational institutions of India established way back in 1863.

The college has maintained its high academic credentials in the realm of knowledge since nineteenth century. The college has an established norm and put efforts to improve the system of Continuous Internal Evaluation (CIE) for undergraduate (UG) courses. The college conducts pre university test/sent up test prior to annual/term-

end university examination. Besides these, unit tests are regularly conducted by the departments.

For Post Graduate(PG) courses such as Geography in Patna College Continuous Internal Assessment (CIA) is regularly held in the department as per programme notified by the concerned head.

Two Continuous Internal Assessment (CIA) of the course along with presentation, and assignments in each of the papers are conducted. The marks of the internal assessment are displayed on the departmental notice board for the information of the students as a way to maintain transparency. If a student has any objection he/she claims to the head of the department and the claim is redressed by showing the answer books.

The faculty also provides inputs as how the evaluation process may be conducted. The evaluation process of the university is also discussed in the classes to make the students acquainted with the whole procedure of the system.

An effort is also put by the teachers in identifying the slow learners for the purpose of encouraging them and through these processes it has been seen that such students have improved consequently.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The college maintains transparency and robustness in internal assessment by following ways-

- The nature of internal assessment and evaluation criteria are communicated to the students in the beginning of the semester.
- Decisions to conduct internal examination discussed by the college management (Principal and heads, teachers) after the start of the academic session indicating that it is planned in advance.
- Based on the decision, internal examination timetable is duly prepared and circulated in each department in advance.
- The approved time table is displayed on the notice board of the department and also personally

informed to the students by the respective teachers.

- The test papers are evaluated and distributed to the students after every internal test. The answer script of the test is preserved in the departments till the completion of the student's course of study. The test marks are displayed on the notice boards of the department.
- Marks of internal examination are displayed on the department's notice board
- Those who fail to perform at satisfactory level are given opportunity to improve their marks by re-writing their examination.
- There are also norms of the college to take Unit Tests, which are taken by the respective subject teachers from time to time after completing specific unit of the syllabus in order to evaluate students' learning level, but such tests are conducted by the respective teachers and intimated to the respective HODs. Based on the performance, students are individually suggested to overcome their barriers.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- The college has negligible/minimum examination related grievances because the college follows academic and examination calendar of Patna University.
- Examination, assessment and publication of results of all courses are strictly held and published on time.
- Examination schedule is prepared by the university and communicated well in advance to students through different channels which include use of notice board of the college and also of the departments and uploading on the website etc.
- Examinations are conducted religiously as per the examination rules, giving little or no space for complain/grievances of any kinds.
- Assessment/Evaluation of examination answer scripts are centralized in the university. Learned faculties including professors are called for assessment and they do it as per the well-laid guidelines to ensure objectivity and impartiality as far as possible, thus ensuring transparency in the examination and evaluation process.
- In case, any student has any issue related to examination or any doubt/problem in the case of evaluation/marks, he or she can approach the competent authority of the university examination section, grievances cell. The examination section includes moderation boards, scrutiny of answer sheets and examination boards.
- There is also an established system and process that any student can get photocopy of his/her evaluated answer script to check marks if the student feels any kind of suspicion or dissatisfaction in the assessment process or wants to know where he performed poorly. Students can request and apply for the re-assessment of their answer script and such request is accepted and enacted within time frame as stipulated by the university.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

This is the institution where the academic activities have been a regular feature, hence the pattern prescribed by the university is strictly followed.

The university provides an academic calendar that specifies the date of commencement and end of the classes for each part semester along with the government holidays based on the heads of various departments decide the date of internal examination and the dates for other academic extra curriculum activities like workshop, seminar, ethics/cultural/food/sports fest.

- Regular staff meetings are conducted to ensure the adherence of the schedule given in the academic calendar.
- Departmental time table is prepared by each department, facilitating the teacher to allot by the university. This time table is given to each and every student of the department. On the average the college worked for 230 days per year in the course.
- In case of any break in the working day on account of any strike, hartal or death of VIP, the college staff committee council meets again to prepare a schedule to compensate the loss of the working days.
- A register maintained records of the lecture delivered by teacher is kept in most of the departments in accordance with time table of the department.
- The continuous internal assessment (CIA) and evaluation pattern for different programmes are held as per schedule notified in the department by the Principal of Patna college which very much adheres to the academic calendar for the conduct of CIE.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

1. All courses of all programmes prepare students with knowledge of various aspects of the subject concerned. They equip the students with knowledge and skill related to the subject area specific to the programme.

- **BA (Philosophy):** Courses inculcate a synergy between spirituality and character formation which enhance human values.
- **BA (Persian):** A graduate in this language can serve the nation in the field of academic, defence, archeology, tourism and hostel management, translator and Interpreter.
- **BA (History) :** This is the most popular department/course of the college after graduating from this department. Many carrer options are available for the students. They can prepare for Civil Services Examination, selected for teaching jobs, seek career in archeology & museum etc.
- **BA (Geography, MA & BA):** Has courses that range from population, climatology and urban planning.

Besides these, other courses of Social Science and Language Programme sensitize students in comprehensive manner to issues of Social Inequities, ecological concerns, political and economic imbalance and injustice.

Other Programmes like Bachelor in Computer Applications (BCA), Maths, BBA, BMC have courses, which open doors in engineering, business, finance, data science, health sciences, environmental science and public policy, Journalism, etc.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

1. Critical Thinking
2. Research
3. Social Awareness and Interaction
4. Political Consciousness
5. Ethics and Responsible Citizenship
6. Awareness to environment
7. Women empowerment and inclusive education.

1. Programme specific outcomes (PSo,s) and Course outcomes (Cos) including creating among students.

1. Knowledge and skill of the subject
2. Awareness of and sensitivity to local, national and global problems related to deprivation, socio+political issues, gender, environment and discrimination & inclusionary practices.

1. Evaluation and level of attainment :-

○ Knowledge and skill that students acquire in their subject and also their capacity for critical thinking are evaluated through Continues Internal Evaluation. Attainment of these outcome is excellent, with pass percentage ranging between 9. % to 92 % in the last few year. Dropout rate is low.

1. Regarding attainment and evaluation of)PSo& CO) following details can be mentioned.

○ College has several self-financing programmes like BCA, BBA & BMC which center on topics of skill development, communication, technology, business, finance.
○ Most department organize departmental seminars, surveys, field trip, debate, internship etc. on topic dealing with vital social, political, economic, ethical and environmental issues of the time.
○ Active participation of students in NSS and activities of departments attest to their sense of ethical

and responsible citizenship.

2.6.3 Average pass percentage of Students

Response: 95.11

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 525

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 552

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 2.78

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 2

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 51.52

3.1.2.1 Number of teachers recognised as research guides

Response: 17

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.4

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 2

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 25

File Description	Document
Supporting document from Funding Agency	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The College does not have incubation centre at present however the college has taken several initiatives to create and transfer knowledge, which include:

- Development of Smart Classroom with the facilities of projectors, which are used in teaching and learning. Some classrooms are equipped with these facilities.
- Adoption of Case Studies in teaching and learning system in some departments such as Geography, BBA, BCA, BMC, Sociology, Psychology, Philosophy.
- Field visit and internship programme is another approach to create and transfer knowledge to students. Such visits and internships are organized as part of curriculum, which provides opportunity to students to have first hand knowledge and utilise the knowledge they gain in the classroom.
- Use of experiential learning is another approach to create the knowledge in the Society. For example, students of final year of graduation in Psychology have to carry on a field-based project. In this, they have to visit to different sections of society and take data of research and produce project report to the college.
- BMC students visit field, acquire knowledge of real life issues in their area.
- College encourages teachers to take interest in research for publications in journals and also encourages to take part in seminars and conferences to create and disseminate knowledge.
- There is also a system and practice of inviting experts from industry of different area. These experts deliver lectures on real life problems and discuss ways to address the problem in practical manner. This is practical in BMC.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.76

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 13

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 17

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.19

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.26

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	03	01	01	01

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Patna College organizes various activities in order to sensitize its students with respect to various social issues. Students of the College under the banner of NSS and NCC take active part in community services such as organizing Swachhta Abhiyan, road safety activities, cancer awareness workshop, sanitation and hygiene workshop in school etc. In these events, students of the college go to the community and organize events involving local/targated people/community. These events help students to be aware the local issues, come in contact with the local people and understand their needs, and also provide opportunities to help them address some issues. For example, college students visit schools to teach students the importance of health and hygiene, ways to maintain hygiene and cleanliness and also encourage and motivate them to practice in these.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 0

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	[View Document](#)

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Patna College, considered to be the oldest institution of higher education in Bihar, is primarily dedicated to Arts Courses, although it has dept. of Mathematics also based on the disciplines of Humanities and Social Sciences. The College houses many depts. including dept. of English, History, Sociology, Geography, Political Science, Psychology, Persian, Maithili, Economics etc. It conducts Undergraduate Courses not only in traditional subjects like History, Maithili or Psychology but also runs Vocational Courses including Bachelor of Mass Communication (BMC) Bachelor of Business Administration (BBA) and Bachelor of Computer Application (BCA).

University known for its highest quality of teaching, Patna College effortlessely attracts ample number of students every year. The College courses have permission to admit 600 students each year through entrance test. All 600 seats become full. The Vocational Courses – BBA, BMC and BCA- has 60 seats, 60 seats and 30 seats respectively. Accordingly, each year 150 students take admission in Vocational Courses after passing the entrance test. In other words, speaking effectively Patna College, in any given year teaches 2250 students (traditional 600 X 3 = 1800; Vocational 60 X 3 + 60 X 3 + 30 X 3 = 450 ; Total 2250 students).

To cater to the educational needs of such a large number of students, Patna College is equipped with sufficient infrastructural facilities. The College has nearly 55, classrooms. The Classrooms are big in size, properly lighted and ventilated. Sometimes, help of mike is taken. Problems solving methods are used Lecture method and audio-visual aids are also used in the Classroom. Besides the classrooms, the college has 4 lecture theatres, 2 seminar halls and 2 laboratory. For Psychology and Geography, laboratory rooms are available and laboratory experiments are conducted.

Patna College has 40 plus computers. These Computers are kept in Patna College library, BCA Department, BMC Department and BBA Department. The presence of such a massive number of computers is helpful for students including those of Vocational Courses.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Patna College stoutly believes in the overall personality development of the students. It is not an institution that crews and strives for academic excellence and awards degrees and certificates to the students. It has always endeavoured to maintain a balance between academic goals, sports, games, yoga and cultural activities.

The College belives that there should be a synonyms harmonious balance between body and

mind. It encourages sports spirit which helps a student to be hale and hearty. It organizes cultural events and promotes students to participate with an objective to acquaint them with the multitudinous vibrant Indian Culture in the form of various dance, languages, songs and architecture. The College also recognizes their distinct achievements in these fields by giving them awards, medals and certificates which broaden their career prospects.

In consonance with the ever-increasing sports spirit, Patna College has both administrative and sports infrastructure set-up to organise the events. The College has a sports committee. It has many members and is headed by a President. The students are also represented through their representative. The College supports the committee through the fund, earmarked for sports.

Patna College has maintain its infrastructure facilities. It has three play grounds. Two conjoined grounds are of massive size having area of 90,000 sq.ft. (appx.) and 70,000 sq.ft (appx.) and are separated by a road leading to the dept. of English. The size of the third ground is approximately 1000 sq.ft.

In addition to this for cricket the college has all necessary items including a cricket team – Likewise, for football, there is sell, net, pole and a football team. Similarly, the college provides all the required things for Volley ball, Kabaddi, Basketball and Hockey. In the College, games like shortput, Discuss throw, Javeline throw, High Jump, Long Jump etc. are played.

Patna College also has a Common Room which organizes indoor game events like Chess, Badminton, Table Tennis, Carrom. Till, 2004 College's Gymnasium was fully functional but now there is need of some repairing work. Patna University organizes the centralized yoga class at PU dispensary where both the students as well as the teachers participate.

Notably, the college has a Cultural Committee which is administratively linked with the University Cultural Board at the top level. It frequently organizes debate, essay, quiz competition. The College Cultural Committee also enthusiastically participate in innumerable events which were organized under the umbrella of Patna University Centenary Celebration Programmes.

Apart from the retail spirit which is visible in regular extra-curricular activities, the college show cases its wholesale spirit in programmes such as Annual Sports events or by showing its real participation in state or national level events. The College Cultural Committee had also facilitated the participation of students in Tarang Cultural Festival which was organized by LNMU at Bihar level. The College also participated in Eklavya Sports programme.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 10.71

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0.88

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	3.81	0	0	0.94

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

'Gyan Mandir' the sobriquet which has become a synonym for the Patna College library reflects the importance of this temple of learning. Needless to say. Patna College is a constituent unit of Patna University which is a member of various online repository.

Patna University Library has taken subscription of J-GATE through e-Shodhsindhu Consortium. Patna College is planning to get an annual subscription of INFLIBNET.

Patna University is being automated through Oni Bus Software, which is an Integrated Library Management System (ILMS) based on e-Granthalaya. Patna University is planning to connect Patna College also in the current academic session. Side by side, with the start of the automation process, all the books, manuscripts, journals and other relevant material will enter in the process of digitization with an objective to provide remote access to Patna College library resources.

Patna University Library is providing access to the National Digital Library of India, an initiative taken by the MHRD, Govt. of India. Almost all of the faculty members, non-teaching staff and students of all the constituent colleges of Patna University are currently enrolled in this library. Patna College faculty members are also a part of it.

Patna University Library has recently signed MoU with Shodhganga and is now accessing the URKUND the anti-plagiarism software to check the Ph.D thesis and research papers before putting it to public domain. Patna University is actively planning to extend this service to college library also.

Patna College Library has the following development plans:-

- To take efforts to increase students interest in reading and capability to think "Out-of-the-box" ideas.
- To enrich the collection of library.
- A long range plan to fulfill the future need of community and administration.
- To provide efficient and progressive library services.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

1. Manu Script – Persian
2. Bihar & Orissa Gazette – 1913
3. Reserve Bank of India Bulletin, Bombay, October 1971

P.J.J. Pinto, U.M. Jakhada, M.D. Bhat were the members of the Editorial Committee and U.S. Navani was the Secretary.

This bulletin was issued jointly by the Economics Department and Department of Statistics. Reserve Bank of India, Bombay.

1. Cassell's History of England

Published by Cassell and Company Limited, London, Paris, New York & Melborane.

4.2.3 Does the institution have the following:

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 1.44

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 21

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

To create the challenges of a post-globalised world, the Ubigeritons reliance on comprehensive and updated IT infrastructure is inevitably unavoidable. The requirements of the 21st century is complete in

venture so it cannot be handled simply manually. Therefore, to replenish the skilled human efforts, the help of IT if the need of the hour. Patna University have a well-equipped and constantly updated IT and Wi-Fi connection to later to the needs of the students, teaching staffs, non-teaching staffs and society in general.

Patna College, called the another of all colleges of Eastern India, is a constituent college of Patna University, Patna University Computer Centre established Local Area Network (LAN) at the Centre and it expended LAN to its needy units.

Patna College has a well-maintained and regularly updated IT infrastructure. The College has taken Wi-Fi of the State Government under "7 Nischay of Govt. of Bihar. For addition to this, Patna College also has a personal paid Wi-Fi. Under PU's NME-ICT, there is 1 GBPS connectivity in the network. There are 10 IPs available for the University. The University promotes open source software. University Telephone Exchange with latest technology BTS and MDS systems is in place at Patna University Computer Centre for better connectivity. Wi-Fi under "7 Nischay of Govt. of Bihar" has been established and working is all wings of PU Monitoring of Wi-Fi is done through Wi-Fi Servers.

Patna College Computer Laboratory has significant number of Computers and a functional SMART Classroom. By June Language Lab and Media Lab i.e. Video Conferencing Room and Content development unit will be put in place. Various departments running traditional as well as Vocational Courses like BBA, BCA and BMC are equipped with latest version of Computers, Laptop, Projector, Printer etc.

AISHE survey data are being uploaded regularly. Patna College website is regularly updated and restructured from time to time.

4.3.2 Student - Computer ratio

Response: 25.52

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 20-35 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 1.31

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	2.40	2.41	2	0.74

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex. Computers and classrooms etc.

The College provides contingency grants to the Departments from which necessary materials like dustless chalks, markers, duster etc. are purchased. The utilization certificate is sent by the Departments to the College.

'Gyan Mandir' the library of the Patna College caters to the need of both students as well as teachers. PU Library has recently signed MoU with Shodhganga and is now accessing URKUND the anti plagiarism software to check the Ph.D thesis and research papers before putting it to public domain. Patna College is in process of obtaining permission for Shodhganga from the University.

Patna College has more than 50 Computers. In addition to this the college also boasts of a separate Patna College Computer Centre. The Computer Centre is manned by efficient technical staffs and has best of the Wi-Fi facilities. This Centre is being used for/by – NAAC office & other offices; preparation of computerized pay roll and budgets; training of staff and other trainings; & management of

Patna College website etc.

The Department Computers are used for teaching research, co-curricular activities, extra-curricular activities & office work. The materials for computer-related activities like DVDs, ink, Pend-rives etc. are procured from Departmental contingency grants.

Classrooms & lecture theatre halls are used for classes and for holding co-curricular & extra-curricular activities. The contingency grant is utilized for the purchase and procurement of material required for these activities.

[Works Department maintains the building of Laboratory, Library, Computer Centre, Classrooms and Sports Complex. The works department of Patna College follows the schedule of rate of Govt. of Bihar for estimation of all type of Civil and Electrical Construction and repairing works. The approval of 45 projects of Works Department is given by Building Committee of the College, which is administratively linked with Patna University Building Committee, the apex body for the purpose.] Where as the College building Committee is headed by the Principal of the College, University Building Committee is headed by the Vice-Chancellor of the University that follows the rule & regulation of Public Works Department, Govt. of Bihar for awarding the work to agencies.

The funding agencies of the college are –

1. The University
2. UGC- No Fund after XII Plan period.
3. State Govt. Fund/and Central Govt. Fund.

1. BSEIDC (Bihar State Educational Infrastructure Development Corporation Limited).
2. RUSA also gives funds to BSEIDC for development of College.

1. **Internal Resource (Building Maintainance Fund).**

Laboratory : The building, Electric and Water Supply Systems used in the laboratories are maintained and carried out by Department contingency as well as project funds.

Library : Library fee is collected through students. This fund is used for maintenance, of the library

Computers : Expense on Minor repair and maintenance of department computers is met from Department Contingency Fund.

Classrooms : Electricity Supply, Water Supply and Major repair and maintenance work is managed by the College.

Contingency fund is used by the Department for

- Minor repair & maintenance of equipment & appliances.
- Replacement of minor electrical device like bulbs.
- Purchase of teaching materials like Chalk, Paper, registers etc.

Hostels : Hostels are mainly maintained by fees collected from hostel-boarders. A sizeable percentage of

the collected fees is assigned for the maintenance of hostel. The fund is released by the College according to the need.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 4.74

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
85	60	37	99	56

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses

7.Yoga and meditation

8.Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.34

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	0	0	0	0

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 35.15

5.2.2.1 Number of outgoing students progressing to higher education

Response: 181

File Description	Document
Details of student progression to higher education	[View Document]
Any additional information	[View Document]

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 1.67

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	11	10	6	12

File Description	Document
Upload supporting data for the same	[View Document]
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document]

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Participation of student is the most important feature of any educational institute be it school/college/university. Patna College being the most significant constituent of Patna University has also significant contribution in the council who plays a very integral role in the marking of the body. An elected councilor among the students of patna college represents the student union of patna university who strive to bring the issues of the students before the administration for betterment of the students.

A

Patna University students' union is the oldest students' union in the country, established in 1976 by Patna University Act [Section 44(2)]. It is a statutory body of the students representatives, board on election. Under this section, statute regarding the formation and function of Patna University Students' Union were framed and implemented. It incorporates all provisions, objectives, functions, organisation, election process, criteria, fund and budget etc.of the Students' Union. The posts in the council involves the position of a President, Vice-President, General Secretary, Treasurer and the Council Members. These council members are elected from all the colleges to represent the students' union of the University.

The Students from the College farming the council have done a pivotal role. Basically, they are striving hard to mark for the gains of students in the areas of academic and other major problems. Majorissnes are preventing library facilities for student, sports facilities for the students & creating a safe environment in the campus.

The installation of Water Coolers at various departments in the campus, suggestion box & complaint box were placed in every department. Various programmes like debates, discussion, cultural activities, welcome programme for freshers and farewell are conducted at the initiative of there members. Job fairs are arranged for the placement of these students in various companies. They play an instrumental role in planting of trees and campus cleaning. The students of Patna College in the council with the joint effort of the other member have collectively helped the university students as a whole comprising and satisfying and marking deeply in the interest of the students to fulfill academic needs in the best way possible through them. Holistic development of the students has been the motive of the council itself.

Forming a major part in the education system producing better citizens for the society to serve the nation nationally and internationally.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 0

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Patna College (The Oxford of the East) has been a centre of excellence for higher education (graduation & post-graduation) in the state. It has produced many great leaders in the country in the politics like Yashwant Sinha, Ravishankar Prasad etc. at the centre and many were at the local level. Patna College Alumni Society is active in extending support for the development of the college in all spheres. The Alumni of the College are in many prominent positions. Many alumni have graduated scholarships to meritorious students, devoted books in the college department and college library and supported infrastructural facilities.

On the initiative of the Principal and desire of the alumi, many lectures, seminars and programmes are conducted from time to time to help, guide and motivate their successers in the college in shaping their careers. The have contributed for the construction of roads, toilets, boundary walls, pure drinking water facility, library, plantation & etc. some really great personalities like Prof. (Dr.) Ravindra Raj Hans and Gajendra Narayan Singh (1957-59) are Padma Shree Awardees are alumni of this College. People passing from the college are raising in all the fields of the society from politics to bureaucracy' Supreme Court Judge, High Court Judge and Advocate, Banking Business, Multi National Companies, Writers, Poets, Academicians, Scholars and many more. The last Alumni Meet was of the batch 1991-94 (Old Boys' Meet) which was conducted on 15-04-2017 and attended by twenty three members and all

contributed the college in the maximum capacity they could.

The Alumni of Patna College have contributed in a very considerable and substantial manner to the development of their department and the college.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision

To make a patriot, dutiful, honest, inquisitive, skilled, disciplined, rational, responsible citizen of India who can face the challenges of his life and profession with integrity.

Mission

1. To make the campus a safe place for students where they can live, learn, think and interact fearlessly.
2. To make students sensitive towards environment and social obligations.
3. To provide quality education so that a skilled professional can be made who could compete and survive in this challenging atmosphere.
4. To sensitize students towards gender equality, respect for woman, respect for human rights and respect for labour.
5. To be a provide of globally competitive proficient professional.

The perspective plan of the college reflects the values embodied in the vision and mission of the institution, that of knowledge creation, commitment quality, socially productive activity, intellectual integrity, artistic freedom, creation of enlightened citizenship, democratic functioning and discipline.

Strategic/perspective plans:

- To provide higher education which is characterized by outstanding Student experience, exceptionally good learning environment, employability of Students, wonderful campus environment and committed social responsibility.
- To find solutions to the major challenges of the time affecting our society, country, region and world
- To help the library in storing information generated due to 'digital deluge' by modernizing e-infrastructure continually and providing opportunities for students and staff to use the latest technologies in learning activities.

Patna College has consistently upheld its tradition of achieving excellence in higher education and has worked towards achieving its objectives and strategic goals, by stressing more upon the regular classes arranging seminars and other extra-curricular and academic activities. The emphasis is more on the participation of students in discussion, quiz and competition. There is a field study trip of students

particularly in the subject of geography and students are open to visualize the nature and natural problem as well as the social milieu of the area visited.

6.1.2 The institution practices decentralization and participative management

Response:

Yes the college practices decentralization and participative managements at various level.

The Principal directs the Heads of departments and the same is conveyed to the other faculties, who are also given an opportunity to express their point of view. The Principal coordinates with the teaching, non-teaching and student body members for effective functioning of the college. The head of the department has been given all the freedom and authority to decide on the various activities pertaining to academic and administrative work pertaining to their department and are given the responsibility of delegating work to the other faculty in their department. The department decides the equipment, projects, and activities to be done for the academic session under the guidance of the HOD or the senior faculty member.

Participative management is practiced in various initiatives. A decentralized administrative system with the intention of providing the best to the student body is in practice in this institution. Important developmental plans are discussed by the Principal along with all the committee members in which students are also a part, Plans are executed only after reviewing the suggestions. These meetings are consultative in nature and enable appropriate decision making. Monthly meetings or discussions with the Principalenable the staff and students to participate and contribute to the personal as well as institutional growth.

The overall activities other than the academics, like extracurricular ones happens under the various heads of various forums convenors , it's members take the responsibility of carrying out the decided programs. The members are changed every year to bring out a variety in the programs and experiences.

The students are an integral part of the forum activities. Their role is of utmost importance, they are trained to manage and organize the events, pre and post of it, planning as well as documenting it. The students take active part in the governance of the activities in the campus.

Feedbacks are obtained from the students to improve the quality of the services rendered. This student body under the guidance of the faculty is given the chance to take lead in the organization of various festivals, sports day, ethnic day and other activities. This results in effective and proper execution of the work and promotes cooperation between management, staff and students.

There are various statutory committees in the college namely building committee, admission committee, purchase committee, staff council, library committee, with above mentioned statutory committees following are the non -statutory committee .

(1) IQAC

(2) Grievance Cell

(3) Gender Sensitization Cell

(4) Anti Ragging Committee

(5) NSS Committee

(6) NCC Committee

   The Constitution of all these statutory and non statutory committees consists of members from all the various segment / stake holders clearly indicates the de-centralized and participative work culture incorporated within the ambit of Patna College Act and statues.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The Patna College had been established in 1863. Right from the inception, the college has functioned with good quality policy. Our improved efforts in implementing better quality policies resulted in getting UGC recognition long back ago.

The prominent resources that the college currently has are:-

- Qualified and experienced faculty members
- Library
- Laboratories at PG
- Offering value added certificate courses

The college adopts its prospective plan keeping in view vision and mission. While deciding its future initiatives, the Patna College use to take into the consideration all facets of development including teaching/learning, research and development, community engagement, human resource, infrastructure etc.

In the recent past, the Patna College has taken several initiatives which are as follows:

Wi-Fi enabled campus

Perspective plan for the development of the college:

Academic

1. Stand ardising the ICT based teaching-learning process
2. Offering more value added certificate courses
3. Adoption and implementation of CBCS

Administrative

1. Strong Grievance Redressal Mechanism.
2. Automation of financial function

Cultural

1. Arranging music, quiz, debate for the cultural development of students

Sports

1. To arrange games and sports continuously for physical development of students.

Ecology

   Water harvesting, renewable resource of install energy.

Social

   To adopt village and spread awareness of social issues.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organizational structure of the institution may be seen as given below category.

Teaching	Non- Teaching	Assistant Librarian
Principal	Head Assistant	
H.O.D	Accountant	
Faculty	UDC	
	LDC	
	Instrument keeper	
	4th grade employee	

Functions of various bodies/officers

Principal

(i) The Principal should consult the colleagues in discharging his function. The democratic and participative type of functioning is best suited for academic leaders.

(ii) The Principal at the beginning of the academic year, should convene the general staff meeting discuss and finalize academic plan for the year.

(iii) The Principal should also convene the meeting of the staff council consisting of all in charge subject departments, physical director and librarian.

(iv) The staff and students should be properly motivated by the Principal for their effective involvement in the teaching learning programmes.

(v) The Principal should plan for the periodic tests of short term duration during the year. At the end of the academic year, preparatory examinations on the model of the Patna college should be conducted.

(vi) The Principal should encourage the talented students in the field of co-curricular and extracurricular activities by providing necessary facilities in the college.

(vii) The N.C.C and N.S.S wings of the college should be properly strengthened by giving them required accommodation and infrastructure for better results.

(viii) The Principal should get feedback from the students and staff on all important items of academic functioning especially the classroom instruction

Recruitment procedure -Patna College belongs to Patna University. The university follows a formal recruitment process. Job specification for the vacant position is identified, advertisements are placed in the newspaper and in the university website and applications are invited from suitable candidates. Applications are screens and candidates are short listed for a personal interview which is monitored by subjects selected candidates are inducted to duty with an appointment letter.

Service rules - Service rules are mentioned in the appointment letter given to the staff at the time of recruitment. It includes rules and regulations of all employees of the institution in addition to rules regarding leaves, duties, promotions, resignation, termination , code of conduct etc.

Grievance redressal mechanism- Grievance cell is the primary body of the college which receives grievances of both staff and students. The members of the cell will arrange for an appropriate and early redressal of the grievance depending on the nature and magnitude of the grievance. Grievances received from other sources like suggestion box and feedback forms are also redressed in an analogous manner.

Faculty- Faculty looks the financial management and regulation of income and expenditure of the college.

Staff council - The staff council of the college includes the both teaching and non- teaching staff of the college. Besides there are various committees,

(i) Building committee

(ii) Admission committee

(iii) Library committee

(iv) Staff council

(v) Purchase committee

(vi) NSS committee

(vii) NCC committee

(viii) Anti Ragging committee

(ix) IQAC

(x) Grievance cell

(xi) Gender sensitization cell

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: D. Any 2 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

In Patna college various committees are formed with the teaching and non- teaching staff and students to groom their leadership skills.

The responsibilities of the committee are explained below

Admission committee , staff council and examination committee take the responsibility of the academic aspects of the institution.

First, the admission committee scrutinizes the application received from the prospective students and prepares the list of eligible candidates as per eligibility prescribed by the university. It is the responsibility of the committee to verity certificates and finally recommend the candidates for admission. They take care of planning and allocating the subjects to the faculty members for the effective delivery of the curriculum. They keep vigil over the performance of the students through tests, assignment, project attendance and discipline. Counseling is provided if needed. The examination committee adheres to the university and plans the dates and such exam related activities. The main aim of these committees is to fulfill the vision of the institution.

Staff council : The academic committee plans curriculum. At the beginning of every new session the committee decides on the activities wherein the dates for seminars, examinations and other such activities are decided.

Examination committee : The examination committee is responsible for preparing the timetable as per the dates given by the Patna university. The members decide the dates for the internal examination, collect the consolidated marks for the final internal marks, which shall be displayed in the notice board.

The student counseling committee, Anti-sexual harassment committee and Anti-ragging committee work hand in hand. These committees ensure that the students are given proper instruction at the time of the orientation program to treat everyone with respect and civility. Instruction on civilized behaviour is displayed throughout the campus in flex and notice board, The defaulters in terms of attendance and lower grades are given counseling and if needed parents are called to meet the staff and principal.

Cultural committee and sports committee; The responsibility of the cultural committee includes planning intra and inter college cultural fest . The sports committee is headed by the senior most teacher. The skilled students are identified and sent to represent the college at inter college fests and sports meet.

Library advisory committee; The library advisory committee meets at the beginning of every academic session and discuss the expansion of the library in procuring hard copies as well as soft copies.

career and course guidance cell; This cell provides career guidance and counseling for for the final year students by organizing career guidance seminars, and placement drive to help them secure a good job.

All the above mentioned cells have senior faculty, the heads of various departments and the Principal as its members and each contribute constructively for the welfare of the students.

All activities of the college are planned together by the HODs, various committee heads and coordinators

of the clubs with the approval of the Principal.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has effective welfare measures for teaching and non-teaching

Response

1. G.P.F. Facility
2. Group Insurance Scheme for teaching and non-teaching staff
3. Transport Allowance
4. Appointment as non-teaching staff on compassionate grounds of the wards of teaching and non-teaching staff
5. Community hall or vacant Residential Quarters made available at very low price for the purpose of marriage or similar ceromony.
6. Teachers Welfare Fund
7. Salary Advance to needy staff members
8. Arrangement of personal loans form Bank
9. Provision of ex-gratia payment for third and fourth grade employees in the case of serious illness or death.
10. Central dispensary with medical facilities exists for the teaching and non-teaching staff and students of the College.
11. Cooperative society is present with provision of loans to employees and teachers.
12. Provision for reservation exists in admission for wards of teaching and non-teaching staff.
13. Staff club facility for employees
14. Free uniform of class IV employees.
15. PUTA, PUEA and PUCEA are present for teachers and employees.

The Patna University is having its own health centre known as central dispensary and it provides medical facilities. Students, staffs and faculties of Patna College also get benefit from this health centre for its students, teachers and non-teaching staff to get the benefit of this medicinal facility, health card with photograph issued by head for the concerned department.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 2.42

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

10-10-2019 09:38:41

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

performance appraisal and promotion of teachers is the prerogative of patna university as per the ugc guidelines. The college contributes to that in the following manner

- CCR of an individual teacher is made and forwarded by principal of the college helpful in promotion matters of the teacher
- The credentials of service book filled by teacher is verified and approved by Principal such as

educational qualifications

research intrest etc

honors and awards

research publications

research project

journal publications

other matters forwarded by principal regarding teachers

punctuality

communication and presentation skills

interaction with students

clarification of doubts

professional ethics and code of conduct

overall ranking and feedback of teachers by students

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Auditing is an important part of the functioning of Patna college financial management . Here in Patna college during the years 2014 - 2015 , 2015 - 2016 , 2016 - 2017 and 2017 - 2018 all the expenses made by the college and by its different units were audited by internal audit Barun and company (chartered Accountants) and in the year 2017 all the expenses made by the college and by its different units were audited by the audit team doputed by the Accountants General (AG) of Bihar. All expenses such as of revenue nature are audited by the internal audit. Besides, any such expenditures involving payment from the grants received from the state govt. and the UGC is audited by riz. The internal audit the financial audit and the audit team deputed by AG of Bihar. The audit team deputed by the Accountant general of Bihar does the Test checking of various types of accounts relating to the funds especially received from the state government and UGC. The audit team deputed by the A.G. of Bihar also audits stock registers and conduct audit of Patna college Library , audit of Works department of the college and audit of all plan expenditure of the college. The internal audit of the college makes a thorough audit of the expenditures of the college.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Patna College is a constituent unit of Patna University. Patna University mobilizes its funds received mainly form state government and UGC on various Heads & Expenditures of the university. Funds received from State government are spent on payment of salary of teaching and non-teaching staff of the university. This also holds good for Patna College. Each and every amount of fund received from state

government and UGC are at par with budget allocation. Budget of the University is prepared keeping in mind developmental criteria of the university, accordingly provisions are made in the Budget, which is prepared by a team of experts under direct supervision of financial Adviser of the University viz. Finance Committee, Senate and Syndicate which is ultimately approved by state government, and the fund is sanctioned, which is deployed on different heads of expenditures in accordance with approval of various statutory committees constituted by the University time to time for efficient use for funds/grants received from government. The University follows cent-percent transparency in use for funds. Further, grants received from UGC are mainly earmarked for infrastructural related growth and development work of the university.

UGC grants are spent after approval from Building Committee, sales and Purchase Committee, Finance Committee and other statutory committees of the University. All these committees are chaired by the Principal of college.

The college also mobilizes its resources from funds generated from Self-financing and Vocational Courses run by the University. All expenses of contingent nature are spent, from this fund after getting approval from financial authorities of the college. Resource mobilization is also carried out by fallowing means:

1. Students fees
2. Interest on corpus fund
3. Overhead charges from the research grants received from various government and non-government agencies.
4. Funding from alumni donors.

Fund generated from above are principally used for maintenance and development of College. To facilitate the above initiatives, the college provides space on lease to various commercial utility facilities for Students, Faculty members and officials of the college such as banks (Allahabad Bank P.U. branch) Post office, Railway Reservation counter, etc. Optimum utilization of funds is ensured through:-

1. Adequate funds are allocated for effective teaching learning practices that include workshops, inter-disciplinary activities
2. Budget is utilized to meet day to day operational and administrative expenses and maintenance of fixed asset.
3. Enhancement of library facilities needs to augment learning practices and accordingly requisite funds are utilized every year.
4. Adquate funds are utilized for development and maintenance of infrastructure of the College.
5. Some funds are allocated for social service activities as port of social responsibilities through NSS and NCC

Main motto of resource mobilization and optimal utilisation of resources is to put Patna College on bench mark in tune with quality teaching and unique growth of students.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

In accordance with the guidelines of NAAC, the IQAC was established in Patna college in 10 Dec. 2018

However, since the inception of college staff council through its various committees has been working as the quality council of the institution. These committees have been looking at various facts of the college viz. Academic, extra curricular , administrative , extension services and financial aspects. Some of the important committee are admission committee, Internal complaints committee against sexual harassment , Library committee, workload committee, Academic committee , Timetable committee.

The objective of IQAC/committees constituted by the staff council is as follows.

(i) Monitoring quality of the institution processes

(ii) Implementing quality initiatives, including ICT facilities to improve the quality of teaching - learning

(iii) Implementing quality measures in line with the vision and Mission of the institution

One of the main objectives of the college is to give quality education to rural and economically and socially disadvantaged students. The institution, thus has been giving fee concession to students every year.

Following are the example of best practices institutionalized in the college as a result of initiatives by internal quality assurance cell through its regular meetings.

(i) Developing a mechanism of student feed - back.

(ii) External publicity

(iii) Organising awareness programme on NAAC

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The college implements the quality policy through IQAC. The IQAC was established and the members are the heads of all the departments and faculty members who belong to various committees of the college such as feedback committee, discipline committee, library advisory committee. This results in the effective implementation of the various decisions made by the cell. The following are the two examples of institutionalized reviews and implementation of teaching learning reforms facilities by the IQAC

(1) Measures for strengthening teacher quality

(2) Improvements in the continuous internal evaluation

Strengthening of teachers quality ;

The college endeavors in every way to create a congenial atmosphere for teaching, learning and research. The college takes initiative to develop and strengthen the intelligence and intellect of the faculty which not only benefits them but also the students. The faculty are encouraged to publish research papers, participate in seminars and conferences, conduct or attend workshops. They are also encouraged to participate in out station programs as well.

Implementation of continuous internal evaluation:

Constant improvements are made with regard to the continuous internal evaluation process. The examination committee looks after the exam schedule time table, setting up the questions and allotment of rooms and assigning duties to the faculty. The evaluation reforms will be made known to the students at the beginning of academic session either orally or through handbook. Teaching and non-teaching staff are updated on the latest reforms and are instructed to follow them strictly. The committee follows traditional and non-traditional method of evaluating the students. The traditional method being the written exam and the non-traditional being group discussion, preparation of assignments and chart etc. Some students may be given opportunity to take mock classes or plan a street play etc. The college counsels the students who play truant to the evaluation process by giving them assignments and activities that would create interest in the students to pay attention to the subject.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**

  2.**Academic Administrative Audit (AAA) and initiation of follow up action**
  3.**Participation in NIRF**
  4.**ISO Certification**
  5.**NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* Post accreditation quality initiatives *(second and subsequent cycles)*

Response:

Quality enhancement initiatives in the academic and administrative domains have successfully implemented during the last five years in Patna College mentioned as

- Campus connectivity built up:

  - Wi-Fi enabled campus
  - Online Admission
  - Online fee Collection

- College website upgradation was made

  - Biometric attendance was introduced in 2018
  - Publication of newsletters in college was introduced in 2019
  - All statutory bodies have been activated
  - Sports meet was organized in January, 2019
  - Common room annual function was held in January, 2019
  - Russel memorial lecture was organized in January, 2019
  - National seminar by Hindi deportment in Patna College was organized in November, 2016

- College journal "Current Studies" was published in January, 2019
- Library Reforms:-

  ○ Various initiatives for automation and development of e-contents have been taken up in Patna College library "GyanMandir" such measures include,
  ○ Setting up Wi-Fi Facility in library, subscription of INFLIBNET faulty
  ○ Member of NDL and J-GAT
  ○ Provision of e-granthalaya and e-shodhganga faculty by the university. Access to URRUND Antiplagiarism software by University.

IQAC

The recently set up IQAC is holding meetings regularly to take baby steps in infrastructure expansion of the college like reviving library of the college, planning to set up cafeteria and automation upgradation the administrative departments. Excursion trip in the shore of Ganges (Diara land) to get the first hand experience of the type of agriculture community was organized.

Green Practices –

The college has luxurious growth of plants and in awane of the responsibility of environmental conservation and sustainable development. Various menaes are taken up to lerea the adverse impact of activities which may be minimised through,

1. Use of bicycle-most of the students use bicycle. Some of the teachers and staff also use bicycles or walk on foot.
2. There is a speed limit restriction within the campus which make it friendly for walkers,
3. Healthy ecosystems- the Campus has green landscaping of plants of diverse varieties comprising Ashok. Neem and Teak. Students also, participate in campaigns like plantation drive etc.
4. Swacch BharatAbhiyan :- there is vegularSwacch Bharat Abhiyan in the Campus in various departments.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 0

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

    1. Institution shows gender sensitivity in providing facilities such as:
        1. Safety and Security
        2. Counselling
        3. Common Room

Response:

Institution values and social responsibilities institution shows gender sensitivity in providing facilities such as:

1. Safety and security
2. Counseling
3. Common Room

      ○

The college is a co-education institution and follows the issue of gender equality. The college offers a conductive environment to the female students. Gradually their GER and percentage is also increasing.

Admission of the students, academic activities examinations etc. are all based on the university act and guide lines. It acts on the principlesof no discriminations on any ground of caste, creed, religion or gender. The different cells like women empowerment cell, Anti-ragging cells, Sexual harassment cell and minority cell etc. are working to safeguard the interests of the females and the minority communities. The college provides safety, security and counseling facilities to both male and female students through its well defined policy guide lines of Equity, Reforms in Continuous Internal Evaluation(CIE) system at the Institutional Level.

Diversity and Non-discrimination

The college is providing free education to all female students in all programmes except self financing.

Some of the female students have shown exemplary performance at the National and the International events.

At the beginning of the new session, the combined induction programme is organised at the college and also at departmental levels to inculcate a sense of belongingness of the students to college and to build a sense of confidence among the students. The teachers try to build confidence among the students by establishing rapport with them.

There are separate Common Rooms for boys and girls, with indoor and outdoor games facilities also. The girls' Common Room is adjacent to the Ladies staff club. The girls and the lady teachers relax and have discussions during their free time.

Annual sports events are also organised in the college in which girl students also participate and perform well.

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0.26

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 6.57

7.1.3.2 Total annual power requirement (in KWH)

Response: 2555

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document]()

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1123.835

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 1123.835

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
* **Solid waste management**
* **Liquid waste management**
* **E-waste management**

Response:

Patna college is very Conscious of generating lesser waste. It is recycled in a recycling compost pit situated in the north eastern part of the administrative building. All the wastes are collected and segregated into two parts :-

1. Solid Waste2. Liquid Waste

1. Solid Waste:

The solid waste is collected by all sorts of routine activities like sweeping, cleaning, dusting and collecting paper, plastics, food disposals, glass, metals etc. These wastes are segregated and compiled in the two separate-dustbins - Green and blue. The dustbin wastes are dropped in the compost pit. These become the fertilisers for the plants of the college campus.

E-waste management :-

The electronic equipments like computers, TV, Phones, Printers, Photo copy machines and the components used in them like flip flops, memory chips, mother board, compact discs are exchanged with the new machines. This way the e-waste is managed and the technology is upgraded.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting facility has been located in the principal's residence. There is a big pond in the middle of the campus. Now this campus is the residence of the i.e. of Patna University. The rain water is harvested in this pond.Rainwater Harvesting facility consists of an elaborate network of rainwater harvesting, and it is present on some buildings of the campus.Rain water harvesting is a technique of collection and storage of rainwater into natural reservoirs or tanks or the infiltration of surface water into sub surface aquifers.Rainwater harvesting is the accumulation and storage of rainwater for reuse on-site, rather than allowing it to run off.

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- Students, staff using

1. Bicycles
2. Public Transport
3. Pedestrian friendly roads

- Plastic free campus
- Paperless office
- Green landscaping with trees and plants

Response:

     The College campus is green and eco-friendly. It tries to maintain its environment on the principles of sustainable development. Adverse environmental impact is minimized through:

- Use of bicycle: Many students and staff members use bicycle . The College has a bicycle stand to park bicycles.
- Majority of students, staff members and teachers use public transport. Bihar State Road Transport Corporation (BSRTC) has started bus services for Patna University students.
- Pedestrian friendly roads – There are pedestrian friendly roads in the campus with speed limit restriction to make it friendly for the walkers.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.07

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.	0.1	0.1	0.1	0.1

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Report of the event	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: No

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 7

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	2	0	3

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The national events are auspicious days Independence Day, Republic Day and Gandhi Jayanti are celebrated as National events of India. All these three National events are concerned with the India's freedom of struggle from the British rule. Every year the college celebrates these national events with full preparation and with enthusiasm.

Independence Day: It is celebrated every year on the 15th of August in the College Campus. It is marked by flag hoisting by the Principal and followed by the march-past and saluting the National flag by the NCC Cadets and NSS Volunteers. This national event is witnessed by the teachers, students, employees, guests & special invitees. On this occasion, the Principal gives his speech after the hoisting of the National Flag.

Republic Day: Republic Day is celebrated in India every year on the 26th of January since 1950, when Constitution of India came into force. This event is celebrated in Patna College also in a 'Centralised Way' as an event of the whole Patna University. The Vice Chancellor of the University hoists the National flag in the Patna College Campus. Which is followed by march past by the NCC cadets and NSS Volunteers. Thereafter the Vice Chancellor gives speech highlighting the significance of the Republic Day. Which includes the annual report of the University covering the various aspects, various departments, achievements, future plans and the vision of the University.

Gandhi Jayanti: Gandhi Jayanti falls on the 2nd of October every year to mark the birth anniversary of Mahatma Gandhi. He was popularly known as the 'Father of the Nation'. The day is declared as a National holiday and all the institutions are closed on this day.

AmbedkarJayanti: This is another very important event. This event is celebrated on the 14th of April every year. Earlier it has been celebrated in some of the departments. This year it was organized and celebrated in a centralised way in the Deptt. of geography, Patna University.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

1. **Financial Functions:**

The financial operations of the college are budget based. The budget is based on the basis of responsible accounting, conducting of the events and followed by annual auditing. The proof of the expenses is supported by the vouchers, bills and receipts, thereby maintaining transparency. The quotations are invited, for smaller budget of upto Rs. 50,000/- the tenders are floated for a budget of more than Rs. 1,00,000/- These are passed by the building committee and purchase committee. Thereafter the accountants the bursar and the principal check and sign it. This is all done to maintain transparency. Finally it is al checked by external auditing.

1. **Academic:**

The academic calendar of the College starts from the 1st of July every year. The Classes are strictly arranged as per routine. The teachers rigorously follow and maintain their assigned routine and duties allotted by their respective departments. They also motivate their students to attend their classes and strictly remain present to fulfill the criteria of 75% attendance for their sent up. In order to maintain regularity and create interest in their subject, the students are engaged in various sorts of activities. Such as group discussions, seminars, quiz, workshops, debates, inter college programmes, field trips, academic tours and excursion trips etc. Moreover the teachers of all the departments mention the papers and the topics taught by them to the students after class. There is a register in every department where these things are recorded. In some of the departments weekly and surprise tests are also held after the completion of the chapters. The students are encouraged to raise questions on the topics taught. Then they are motivated for preparing teachers. This way they get ready for the surprise tests. This method creates interest among the students and keeps them severe goal oriented and result oriented. At the end of the session and after completion of the syllabus, sent-up tests are announced. Ultimately they perform well in their exams. Thus the academic transparency is maintained.

1. **Administrative:**

Administration is a broader field of a number of activities such as admission, management classes, examination and evaluation etc. The admission process is online, the management is efficient and vigilant. The classes are regular and the office is responsive the examinations are allotted at non home centres, and the examinations ethics are strictly maintained at all levels. Cheating is not allowed and the violators are sometimes expelled also.

1. **Transparency in evaluation process:**

Stakeholders are engaged at various stages of the evaluation process.

1. **Transparency in admission process:**

Applications for various courses are invited online. Results are published on website. Admissions are online and purely on merit basis. The reservation policy is strictly maintained.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Title of the Practice : Integrated teaching of PG and UG.

Teaching is the most integral responsibility of any college or university. In Patna College, there is an integrated teaching of PG and UG.

2.   Objectives of the Practice:

1. **To provide higher education**
2. **To provide quality education**
3. **Development of research work**

3.   The Context:

Patna College is the oldest academic institution in Bihar. College has been spreading higher education since 1863. In fact, it has been the mother of many institutions including Patna University. Since then it has been imparting education. Several generations have been benefitted by getting education from this institution.

4.   Evidence of Success:

College has produced a large number of illuminaries of national and international repute. Successful professionals have continuously been selected and joined various jobs in the fields of teaching, research, administration, politics, bureaucracy etc. Governors, diplomats, national poet like Ram Dhari Singh Dinkar and a national leader – Jai Prakash Narain etc. have been products Patna college. A few years back some vocational courses like BBA, BCA and BMC have also been introduces, keeping in view the demand of the time. These course have been very successful to produce competent professionals. Some students of the BMC (Bachelor of Mass Communication) have even qualified in the UPSC allied services.

        Hence it is evident from these facts that college has been successful in providing quality education.

6.   Problems Encountered and Resources Required.

1. Scarcity of human resource
2. Insufficient funding
3. Frequency in change of institutional headship
4. Decline in the quality of the students
5. Shifting of the priorities of the students
6. Decline in the diversity of the students
7. Growing politics and rowdism in the campus
8. Too much political interference

Political patronage to the hostel inmates

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Patna College is the one of the oldest institutions in the eastern India. It was found in the Year 1863, consequently it is the mother of Patna University also, which was founded in 1917. it has established its reputation in imparting unparallel quality education of international repute. A large galaxy of intellectuals have been its product seven its inception. the alumni's of the College are spread across the whole world. vision The vision of the college obviously been has been promotion of quality education with emphasis on research activities.

Priority- The priority of the college has been producing men of character, growth of Personality, education, empowerment and to face the challenges of tomorrow successfully through quality education.

Thrust - The thrust area of the college has been to produce capable persons suitable for different walks of life and potentially viable to take up their gobs, assignments and various other options of appointments.

5. CONCLUSION

Additional Information :

On the Campus of Patna College several heritage buildings are located. The main administrative wing of the College is located in a Dutch Factory building which is more than three hundred years old with beautiful architecture and sculptures. The Minto Hostel building and the Jackson Hostel building is more than 100 years old. Our Language Block building is also computing 100 years of its existence. We are planning to renovate and preserve these heritage buildings of Patna College. We are also planning to establish a Solar Energy Plant on the campus. So that the whole electric requirement of the College could be met by solar energy. We are also working on a project of Water Harvesting so that the requirement of Water in the College could be minimized. We plan to build a new gymnasium in place of old gymnasium which is in a dilapidated condition. Cafeteria facility will soon be available in the college for students, teachers and employees. Modernisation of College Office, Digitization of Library, Training of Office Staff for meticulous documentation and maintenance of records is underway although this may be time taking. Holistic Student Centre activities with emphasis on employability that includes development of Communication and essential skills, independent initiatives, wider use of library resources, participation in co-curricular and socially productive programmes are encouraged to make education socially relevant is being assiduously pursued. There is emphasis on placements to reduce the gap between degree and employment.

Sensitization towards gender, caste, class, ethnicity, minorities, economically under privileged sections, the differently-abled and ageism, that is underway, is likely to build a society that is responsible and conscientious endorsing the very purpose of education in Patna College.

Concluding Remarks :

Patna College has produced a galaxy of Scholars, academicians, administrators, for the last 156 years and still the college is maintaining its old and rich tradition of teaching and learning.

This co-educational college is imparting education in traditional as well as Vocational courses with the focus on wholistic development. The curriculum of the courses are designed the University and relayed to the college for delivery in the classroom. Curriculum is reviewed and upgraded from time to time to meet the needs of the society. The College follows strict admission and examination calendar, as given by the University. Admission to UG & PG courses are advertised in newspapers and also through the college and University websites. Admission in UG Courses are done by entrance test and are entirely transparent and merit based, and as per the rules of the University and reservation criteria of the State Government. A Judicious mix of students' and teacher centred system is followed in teaching and learning. Continuous assessment test is held using the teaching and learning to enable students to look into their performance. In addition curriculum includes field visit. Internship, research projects etc. to give students a feel of real life scenario. The College is actively involved in research and extension activities. Faculties of the College are engaged in supervising doctorate students, research and dissemination of knowledge. The College also conducts extension activities through NCC & NSS Unit of the College. The College has well-defined organizational structure and follows participative management system in order to address various issues. The College formulated various committees such as anti-ragging committee, internal complaint committee, grievances redressal cell etc. etc.

The College has departments with competent teachers and good library (Gyan Mandir). It also maintains few hostels for its students.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.4.1	Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise 　　Answer before DVV Verification : C. Any 2 of the above 　　Answer After DVV Verification: B.Any 3 of the above 　Remark : DVV made the changes as per report of feedback received by HEI.
2.1.1	Average percentage of students from other States and Countries during the last five years 　2.1.1.1. Number of students from other states and countries year-wise during the last five years 　　Answer before DVV Verification:

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30	19	30	38	17

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
29	19	30	38	17

Remark : Passport/domicile certificate of students for the year 2017-18 not provided by HEI.

2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years 　2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years 　　Answer before DVV Verification:

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
293	289	255	282	316

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
341	380	347	359	383

2.2.3	Percentage of differently abled students (Divyangjan) on rolls 　2.2.3.1. Number of differently abled students on rolls 　　Answer before DVV Verification : 04

	Answer after DVV Verification: 00

2.3.3	Ratio of students to mentor for academic and stress related issues
	
	    2.3.3.1. Number of mentors
	    Answer before DVV Verification : 0.09
	    Answer after DVV Verification: 1
	
	    Remark : Approved mentor list as announced by HEI or allotment order of mentor to mentee for the year 2017-18 not provided by HEI.

2.4.5	Average percentage of full time teachers from other States against sanctioned posts during the last five years
	
	    2.4.5.1. Number of full time teachers from other states year-wise during the last five years
	    Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	0

    Remark : DVV made the changes as per domicile certificate provided by HEI for the year 2017-18.

3.3.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research
	
	    Answer before DVV Verification : Yes
	    Answer After DVV Verification: No
	    Remark : HEI has not provided the required link to the website of institution which redirects to Code of Ethics to check malpractices and plagiarism in Research for the year 2017-18.

3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five years
	
	    3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years
	    Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
09	07	03	02	02

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

03	03	0	0	0

Remark : DVV made the changes as per report of research papers provided by HEI for the year 2016-17 and 2017-18. However since the documents are in regional language, we are unable to decipher for the other years.

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	01	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	14	5	10	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Report of CHAMPARAN SATYAGRAH SHATABDI VIRASAT NSS VISIT, NSS SPECIAL CAMP and BLOOD DONATION CAMP of 2016-17, AIDS DAY and NSS DAY of 2017-18 not provided by HEI.

3.4.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
20	15	13	12	16

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Report of (any 5) extension activities for the year 2013-14, (any 4) activities of 2014-15 , (any 5) activities of 2015-16 and CANCER AWARENESS WORKSHOP and BLOOD DONATION CAMP of 2016-17 and 2017-18 not provided by HEI.

3.5.1	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : DVV has not considered e-copies of a report on Field Study Tour provided by HEI because its for the year 2018-19 and not 2017-18.

4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
.22	5.19	4	.17	2.75

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	3.81	0	0	0.94

Remark : DVV made the changes as per Construction of Building, Computer Accessories, electrical equipment, furniture and fixture duly signed by CA for the year 2013-14 and 2016-17. Budget allocation for infrastructure augmentation for the year 2017-18 not provided by HEI . Provided audited statement for the year 2014-15 and 2015-16 has not reflect the expenditure of infrastructure augmentation.

4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
.34	.05	0	1.2	.35

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : DVV has not considered supporting document without CA signature.

4.2.6	Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year
Answer before DVV Verification : 22
Answer after DVV Verification: 21

Remark : Log book entries of students and teachers using library on 8/8/2017, 4/9/2017, 2/10/2017, 6/11/2017, and 4/12/2017 not provided by HEI.

4.4.1	Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4.53	12.20	2.75	1.06	1.8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	2.40	2.41	2	0.74

Remark : DVV made the changes as per Expenditure of Printing and stationery duly signed by CA. Expenditure incurred on maintenance of physical facilities and academic support for the year 2017-18 not provided by HEI.

5.1.3	Number of capability enhancement and development schemes –

1. For competitive examinations

2. Career counselling

3. Soft skill development

4. Remedial coaching

5. Language lab

6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

Answer before DVV Verification : E. 3 or less of the above
Answer After DVV Verification: E. 3 or less of the above
Remark : Weblink to particular program /scheme mentioned in the metrics or copy of circular/brochure/report of the Career counselling, Soft skill development and Remedial coaching /activity report or Annual report of pre examination coaching centres not provided by HEI.

5.2.3	Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	11	10	6	12

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

| 0 | 0 | 0 | 0 | 1 |

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	11	10	6	12

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
32	11	10	6	12

Remark : DVV made the changes since the pass certificates of sample students across 5 years that was requested were not provided by the HEI.

| 5.3.3 | Average number of sports and cultural activities/ competitions organised at the institution level per year |

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	9	9	9

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Report of the ANNUAL SPORTS DAY,DEBATE AND QUIZ, POEM RECITATION for the year 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 not provided by HEI.

| 6.3.4 | Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years |

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : DVV has not considered report of initiatives by IQAC of PREPARATION OF SSR by HEI for the year 2018-19.

7.1.8	Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.1	0.1	0.1	0.1	0.1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.	0.1	0.1	0.1	0.1

Remark : Total expenditure on green initiatives and waste management excluding salary not reflected in the audited statement duly signed by CA as provided by HEI.

7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution:

    1. Physical facilities
    2. Provision for lift
    3. Ramp / Rails
    4. Braille Software/facilities
    5. Rest Rooms

      6. Scribes for examination

      7. Special skill development for differently abled students

      8. Any other similar facility (Specify)

      Answer before DVV Verification : C. At least 4 of the above

      Answer After DVV Verification: D. At least 2 of the above

   Remark : DVV made the changes as per photos of Ramp / Rails provided by HEI.

7.1.14	The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations
	
	     Answer before DVV Verification : Yes
	     Answer After DVV Verification: No
	
	   Remark : Photos for activities organised to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional not provided by HEI.

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years
	
	   7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years
	      Answer before DVV Verification:

               Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	34	14	5	10

               Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	2	0	3

     Remark : DVV made the changes as per pro-rata bases of report provided by HEI for the year 2013-14, 2015-16 and 2016-17.

2.Extended Profile Deviations

ID	Extended Questions
1.2	Number of programs offered year-wise for last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
21	21	21	21	21

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
715	665	663	740	746

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
385	385	385	385	385

2.3 Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
515	475	570	535	538

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
525	474	569	534	537

3.2 Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
61	61	61	61	61

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
61	60	60	60	60

4.2 Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
92.33	89.36	64.66	126.38	120.57

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
91.33	101.95	102.05	150.26	141.46